

外務省委託

平和構築・開発における グローバル人材育成事業

Global Peacebuilders Program

(Commissioned by the Ministry of Foreign Affairs of Japan (MOFA))

The JFY 2017 Mid-Career Course

On Communication and Leadership in International Organizations

Application Guidelines

The “Mid-Career Course,” which is part of the Program for Global Human Resource Development for Peacebuilding and Development (Global Peacebuilders Program), is calling for 15 participants with 7 or more years of work experience in fields related to peacebuilding and development (see below “6. Qualifications”) who aspire to further advance their professional careers in these fields. The participants will take part in 7 days of training in Japan to enhance their knowledge and skills, focusing on Communication/Negotiation and Leadership/Management competencies in international organizations.

1. Duration

Sunday, September 10, 2017 – Saturday, September 16, 2017 (Accommodation provided)

2. Program Structure

Training focused on Communication/Negotiation and Leadership/Management competencies in peacebuilding and development, in particular with regard to the United Nations (UN) system and other international organizations. (See *Attachment 2-1*, Course Overview for details) (The training will be conducted entirely in English)

3. Venue

Bellesalle Idabashi Ekimae
3 Chome-8-5 Idabashi, Chiyoda-ku, Tokyo, 102-0072, Japan

4. Accommodation

Tokyo Green Hotel Korakuen
1-1-3, Koraku, Bunkyo-ku, Tokyo, 112-004, Japan

5. Participation Fees

There will be no fees charged for selected participants

6. Qualifications

- (1) At least seven years of work experience in fields related to peacebuilding and/or development (e.g. administration, aviation, civil affairs, communications, economics, engineering, finance, human resources, humanitarian aid, IT, law, political affairs, procurement, public health, security, and supply chain management). **The Global Peacebuilders Program encourages applicants from the private and non-profit sectors, in addition to international organizations.**
- (2) Determination to further one’s career in peacebuilding and development, in particular at the UN and other international organizations.
- (3) Fluency in spoken and written English.
- (4) Full attendance at the training.

*In principle, participants are required to attend the training in full. However, participants with extenuating circumstances may opt to only take part in one of the two halves of the training.

7. Number of Participants to Be Admitted

15 Participants (Japanese and other nationals)

8. Required Documents

Application form (Attachment 2-2)

9. Submission of the Application

Send the completed application form by e-mail to the following address: application@peacebuilders.jp

10. Application Deadline

Tuesday, July 18, 2017 (9:00 AM Japan Time)

11. Selection Process

Your application will be evaluated and considered in terms of 1) experience and skills in the relevant fields, and 2) the potential for career advancement in peacebuilding and development. The applicants will be notified by email regardless of the results by the beginning of August.

12. Resource Persons

Approximately 5 applicants who have extensive skills and experience in peacebuilding and development will be selected as Resource Persons. Resource Persons are expected to play a leading role in the workshop held during the Mid-Career Course, including making presentations on their own experiences in peacebuilding and development. Travel costs of Resource Persons will be covered by the Program. Please indicate whether you would like to be considered for the position of Resource Person on your application form (*Attachment 2-2 Item 12*).

13. General Inquiries on the Contents of the Program

The Hiroshima Peacebuilders Center: HPC
7F Sagamiya-Honsha, 6 Ichiban-cho, Chiyoda-ku, Tokyo
102-0082 JAPAN
TEL: +81-(0)3-4334-3119 / FAX: +81-(0)3-4334-3120
Email: hpc@peacebuilders.jp (Inquiries)
application@peacebuilders.jp (Submission of documents)
URL: <http://eng.peacebuilderscenter.jp/>

14. Obligations of the Participants

- (1) Participants are expected to carry out the program with utmost diligence.
- (2) Participants are expected to submit a final report and provide input to improve the program.
- (3) Participants are expected to reply to the follow-up inquiries regularly made by MOFA about their latest status after the completion of the program.

15. Post-Program Support

Participants are expected to participate in and cooperate with alumni networking. One-year posts to work as a UN Volunteer (UNV) on peacebuilding and development issues at an international organization may be available for a limited number of Japanese nationals upon consultation with MOFA. Please indicate your interest in a UNV assignment on your application form (*Attachment 2-2 Item 14*).

16. Preparatory Seminar

A preparatory seminar providing an overview of the UN system and the roles it plays in peacebuilding and development may be held at the request of participants on **Saturday, September 9, 2017 at HPC Tokyo Project Office**. The seminar is intended for those without previous work experience in the UN system; however, participation in the seminar is not a requirement. Please indicate whether you would like to participate in the Preparation Seminar on your application form (*Attachment 2-2 Item 13*).

17. Notes

- (1) The information in the required documents for the application will be used only for the selection and admission of participants to the program. Please note that photos taken during the course of the program may be used by MOFA and related organizations for the purpose of promoting the program.
- (2) Submitted documents will not be returned.
- (3) Updated information on the program will be available on the HPC website.

The Program for Global Human Resource Development for Peacebuilding and Development

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The Hiroshima Peacebuilders Center: HPC

<Tokyo Project Office>

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The Hiroshima Peacebuilders Center (HPC) is the implementing body of
“The Program for Global Human Resource Development for Peacebuilding and Development”
commissioned by the Ministry of Foreign Affairs of Japan.